



Petra Lutheran School Pandemic/COVID Plan

September 2020

The following are the procedures that will be implemented at Petra Lutheran School during this COVID pandemic to keep our students safe and to allow us to have school in our building. These procedures were taken from CDC and DHS guidelines that they have sent out regarding best practices for schools.

Petra Lutheran School is taking all guidelines and recommendations from the CDC into consideration. We also want to ensure best practices for your child's education. Some guidelines are not feasible to run Petra effectively. We by no means want to put any child at risk of contracting COVID, but also need to take the learning of all the children of Petra into account.

These procedures supersede the policies stated in our Parent and Student Handbook. Until the pandemic has subsided, these procedures will be upheld. Once the pandemic is over, the policies in the Parent and Student Handbook will be re-established.

Before School

- Please check your child's temperature **before** leaving for school to verify they do not have a new fever of 100 degrees or more. (Do not medicate your child and send them.)
- Faculty and Staff of Petra will perform the same visual and temperature check listed. We will document the temperature daily, both before school and again if they attend after care.
- Perform a visual check on your child for the following conditions:
 - A new fever (100.4°F or higher), or a sense of having a fever?
 - A new cough that you cannot attribute to another health condition?
 - New shortness of breath that you cannot attribute to another health condition?
 - A new sore throat that you cannot attribute to another health condition?
 - New muscle aches that you cannot attribute to another health condition, or that may have been caused by a specific activity (such as physical exercise)?
 - New body chills that you cannot attribute to another health condition?
 - A headache that you cannot attribute to another health condition?
 - A new loss of smell or taste that you cannot attribute to another health condition?

After Care

- Caregivers will sign up their child for the week (on Monday) for after care
 - Please only use **After Care** if necessary, avoid using after care for play dates.
- Drop-ins will not be allowed the day of to make sure students are safe and student to care-giver ratios are kept in check.

Morning Drop-off

- If possible, students in K-8 should enter the building by themselves. This limits the number of people entering the building.
- Parents can enter the building to drop off paperwork, but when possible refrain from entering the building.
- Communication between teacher and parent can be handled through email, or a scheduled appointment.
- Weather permitting, outdoor visiting is permitted and encouraged.

Entering School

- Faculty, Staff, and students will have their temperature taken upon arriving at school. If their temperature is over 100.4 degrees, they will be required to leave school.
- Any individual with a temperature of over 100.4 degrees will not be allowed to return to school until 24 hours after the fever has broken.
 - If possible, the individual with temperature over 100.4 should consider getting tested for COVID.
 - If an individual tests positive for COVID see the section titled, **If child tests Positive for COVID** section of the Pandemic Plan.
- A hand sanitizer station will be placed at the entrance of the both classrooms and children will apply it as they enter the room.
- Students should head directly to their classroom upon arrival.
- Teachers will do a visual check for the following conditions:
 - An actual temperature check for a new fever (100.4°F or higher)
 - A new cough that you cannot attribute to another health condition?
 - New shortness of breath that you cannot attribute to another health condition?
 - A new sore throat that you cannot attribute to another health condition?
 - New muscle aches that you cannot attribute to another health condition, or that may have been caused by a specific activity (such as physical exercise)?
 - New body chills that you cannot attribute to another health condition?
 - A headache that you cannot attribute to another health condition?
 - A new loss of smell or taste that you cannot attribute to another health condition?

Classroom

- Students will be spread out as much as possible in their classrooms.
- Students need to bring their own masks for the classroom. For the most part, the children will be seated according to family groups. (Prell siblings together, McKenzie siblings together, etc...)
- There will be opportunities to wash or sanitize hands throughout the school day
- Students **will have** their own school supplies that will not be shared.
- Any supplies used collectively will be sanitized regularly.
- When students are in desks, they will be facing the same direction to help avoid contamination.
- There will be an increased emphasis on cleaning and disinfecting on surfaces that are used frequently with EPA approved products.
- Please do not bring personal items from home, as these are ways for the virus to be transferred. (**Water bottles and lunch bags/boxes are exceptions**).

Lunchroom

- All lunchroom helpers will wear gloves while serving food.
- There will be an effort to social distance while students are eating in the lunchroom. For the most part, the children will be seated according to family groups. (Prell siblings together, McKenzie siblings together, etc...)

Recess

- Students will sanitize hands as they return from recess.
- Students and staff WILL NOT be required to wear masks outside.
- Enhanced cleaning of athletic gear will take place as it is used for activities.

Chapel

- Children will sanitize their hands as they enter the sanctuary.
- Children will be spaced out in pews. For the most part, the children will be seated according to family groups. (Prell siblings together, McKenzie siblings together, etc...)

Pick-Up – End of the Day

- Students will be dismissed from the classroom once it has been observed that the parent has arrived for pickup. Parents are asked to wait in their car until students are dismissed.
- Students that are going to After Care will be dismissed from the classroom at 3:15 p.m.
- Parents are asked to pickup their children from After Care using the back-basement door.

If a child or member of the household have symptoms of COVID19

- Contact either your child's teacher, school secretary, or principal.
 - Share any information from the doctor and dates of first symptoms.
- If initial symptoms happen at school...
 - The student will be isolated with supervision.
 - Caregivers will be contacted for immediate pick-up.

- Parents are strongly encouraged to take the child to a COVID testing site for analysis.

If child tests Positive for COVID

- Contact either your child's teacher, school secretary, or principal.
- The student will stay home for 14 days after a positive test.
- Siblings and household members should also stay home for 14 days.
- The teacher will work with parents to establish a homework plan.
- School will send home a notice that a student in a particular class or someone in close contact with them has tested positive for COVID.
- The class will go to remote learning for one day after a positive case so the classroom can be thoroughly be cleaned.

Multiple cases of COVID in the School

- If more than two families test positively for COVID in a given week, the school will go into remote learning for a week.
- We will take this on a day by day/week by week basis,

If there are cases of Immune Suppression in a Family

- The teachers will share lesson plans with the family.
 - Caregivers and teachers will work together to create a plan for communication of lesson plans.
- The student will be supplied with materials for the lessons each week.
- Parents will be in charge of instruction of lessons to students.
- Teachers will work with parents to find a time to touch base and offer support as needed to the student.